

**Agenda
Elmore Village Council
Monday, March 12, 2018**

Pledge

Roll Call

Approval of Minutes – February 26, 2018

Solicitor Mulligan

Mayor Damschroder

Authorization to Pay Bills

Fiscal Officer

Chief Harrison

Village Administrator

Old/New Business

Audience Participation

Adjournment

RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, February 26, 2018.

Council members: Dave Hower, Jim Krumnow, Zach Floro, Rick Claar, Tom Jackson and Ben Drill were present.

Officers: Solicitor Mulligan, Village Administrator Ridner and Fiscal Officer Sheri Hayes were present.

The Minutes of the February 12, 2018 and February 13, 2018 meetings were approved.

Solicitor Mulligan

Mark reported that he talked to Crozier on the property and that he will be talking to Kent Weis. Mark and Dean met with Sara from the Postal Service.

Mayor Damschroder

Correspondence Included: Ottawa County Agricultural Community Breakfast on March 16th. Lake Erie Shores & Islands Annual State of Tourism Address will be on April 5th. Planning Commission met on February 19th and discussed a site plan review for the proposed Elmore Dollar General project. Alex Frazier was present representing Hurley and Steward engineering. He gave a brief overview of Dollar Generals plans. Doug Nusser pointed out several deficiencies with the plans and gave commentary to the necessary changes to the plans. After comments and questions a motion was made by the committee to give them a preliminary approval for this development if the applicant properly addresses the comments and recommendations of this review as required by the Planning Commission, as well as, comments and recommendations of other reviewing agencies and village departments. Matt will be speaking at the Lions meeting tomorrow. Next week he will read to the kids at the elementary.

Fiscal Officer

Sheri asked for acceptance of her January financial and tax reports. Hower moved and Claar seconded to accept the reports. Motion passed by a unanimous roll call vote.

Village Administrator

Dean reported that the county needs \$20,000 to put in escrow for the bike trail from us. The remainder will be due in 2019. **Hower moved and Jackson seconded to pay the \$20,000. Motion passed by a unanimous roll call vote.** Dean asked if we wanted to move forward with the town hall generator at estimates of \$12,391.97 and \$21,900 for natural gas. After some discussion **Hower moved and Claar seconded to go with the generator for \$12,391.97. Motion passed by a unanimous roll call vote.** Dean also had the updated information that council asked for on a new bucket truck. Estimate was \$118,759 plus an additional \$3700 to include 4-wheel drive and material handler. After some discussion **Claar moved and Krumnow seconded to approve the purchase with the additional at \$122,459. Motion passed by a unanimous roll call vote.** Dean asked about hiring a project manager for \$3000 for the Town Hall roof. There were no objections. Dean is getting a quote for substation testing. He reported that we could not afford the cost of automatic transfer from substation to substation. Dean is also getting prices for a reclosure to be put in on Ames Street.

Authorization to pay the bills

Hower moved and Jackson seconded to pay the bills. Motion passed by a unanimous roll call vote

Finance

Hower reported that the committee reviewed the budget and will meet again on Tuesday to finalize the report. At the Special Finance meeting on February 13th the budget was finalized. Two representatives from RITA were present to discuss and provide an update on the tax collection from the citizens of Elmore.

Planning and Environment

Ben reported that they discussed the Hunt property parking lot. Dean will have Tilley remove stump and concrete slabs on the property and grade it with stone. Zach will look in a small animal ordinance. The committee approved the generator for the town hall. Mark went over the list of annexation property owners. Mark is still looking into the mail box issue. The committees should put together a priority list of improvements needed done in the village. Chief Harrison will need a place to park a police car in a garage in the future. Council: Matt added that the garage issue had been fixed and that the old cruiser has been moved.

Economic Development

Nothing to report.

Security

Jim reported that electronic evidence can be uploaded. Getting with Mark on ODOT signage. The new officer was sworn in on Thursday so she can start training.

Personnel

Nothing to report. Council: Tom added that everyone will be getting a copy of the handbook. There were changes needed per our insurance company.

Streets

Zach reported that they discussed the upcoming spring street project. Poggemeyer reported to them that the street project will be substantially complete by May 12, 2018 with a final completion date of May 24, 2018. After contracts are complete Doug will check with Shelly Company for their intended schedule.

Old/New Business

Nothing to report.

Audience Participation

Carol reported on the bridge project. Still scheduled for 2020. Carol had a report that Mike McGinnis put together. At this time, it has been reported that there will be an 8-month total bridge closure. The Dollar General was briefly discussed again and Matt responded that Dollar General will be coming either in late summer or next fall. Options are being looked into for Fire and EMS services. Rick suggested that businesses start working on a plan now to keep people coming here during the bridge closure. Mike Pendleton had questions on parking. He feels that parking is very important. Mike asked if we would be doing another CDBG grant. Matt said that he talked to Poggemeyer and that there is a very low chance of doing another grant. Mike asked if the Hunt property is up for sale. Matt reported that the property is not for sale. Matt asked Jill Williams if she received any donations from the Village of Woodville. Jill reported that they did not donate to After Prom. Matt made another personal donation. Jill reported that there is an issue with dog poop in the alley. This will be looked into. Jill asked about our street projects for 2018. Zach reported that Fourth Street will be done in the spring. Ruth Despones asked if any alleys are being scheduled for 2018. Zach reported that there is none scheduled at this time.

Adjournment

At 8:00 p.m. with no further business Hower moved and Jackson seconded to adjourn.

Mayor Matt Damschroder

Sheri Hayes, Fiscal Officer