

**Agenda
Elmore Village Council
Monday, February 12, 2018**

Pledge

Roll Call

Approval of Minutes – January 22, 2018

Solicitor Mulligan

Mayor Damschroder

Authorization to Pay Bills

Fiscal Officer

Village Administrator

Committee Reports

Old/New Business

Audience Participation

Adjournment

RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, January 22, 2018.

Council members: Dave Hower, Jim Krumnow, Zach Floro, Rick Claar, Tom Jackson and Ben Drill were present.

Officers: Solicitor Mulligan, Village Administrator Ridner and Fiscal Officer Sheri Hayes were present.

The Minutes of the January 8, 2018 meeting were approved.

Solicitor Mulligan

R1-18—establishing a new pick-up plan for Police Chief (OP&F) and declaring an emergency.

	<u>Motion</u>	<u>Second</u>	<u>Yeas</u>	<u>Nays</u>
Suspend	Jackson	Hower	6	0
Emergency	Hower	Jackson	6	0
To Pass	Hower	Krumnow	6	0

Mark reported that after a few questions were answered on the Ohio Plan renewal and some savings we are ready to renew our annual plan. Due to the plan needing to be renewed by the end of January we need to pass as an emergency.

	<u>Motion</u>	<u>Second</u>	<u>Yeas</u>	<u>Nays</u>
Suspend	Hower	Jackson	6	0
Emergency	Jackson	Floro	6	0
To Pass	Krumnow	Floro	6	0

Mayor Damschroder

Correspondence Included: Annual CAUV update needed for Dischinger Farm for the Ottawa County Auditor. Lake Erie Chores & Islands Compass Learning Series. The Regional Growth Partnership Annual Meeting is on February 26th. Matt reported that he and Ben attended the Regional Planning Commission meeting. A Dollar General rep will be at the Planning Commission meeting on Monday, February 19th. A quote was received from HR Consulting to build a handbook from scratch for \$1500-\$2000 and to review with minimal revisions would be around \$500. **Hower moved and Claar seconded to hire HR Consulting to review the Personnel Manual with a cap at \$1000. Motion passed by a unanimous roll call vote.** Dean will be attending the bike path and TMACOG meeting.

Fiscal Officer

Sheri asked for acceptance of her January financial and tax reports. Hower moved and Floro seconded to accept the reports. Motion passed by a unanimous roll call vote. Sheri gave an update on RITA. Sheri will get the letter and updates out in the next utility billing. Council asked for RITA to attend the next committee meeting.

Village Administrator

Dean reported that he has cancelled the Amp Safety Training. It is free through our insurance so we will see a savings of \$5508 a year. Phil will be doing a water class. Mark Libben with the County Soil and water suggested soil test in the spring on Dischinger Farm to check the fertility and go from there. He ordered up 3 phase meter testing, checking on the cost of generators for the Town Hall. Dean attended the Tree Commission Academy and may skip the next session unless work is slow. Attended Mosquito Grant meeting and we will be getting mosquito traps through the Ohio Department of Health and we will send the traps back and be helping them with their surveillance program. They had a water break on Augusta Street and multiple snow events. Dean explained that his bond requirement per our insurance company can be part of the crime, theft and dishonesty policy. Matt asked Dean about an IT person. Dean said that he talked to Glenn and will move and use different cable wire.

Authorization to pay the bills

Hower moved and Jackson seconded to pay the bills. Motion passed by a unanimous roll call vote

Finance

Hower reported that the committee reviewed the appropriation status.

Planning and Environment

Ben reported that they discussed electric car-charging stations. There has been no further development on issue discovered within the bike path. Dean will get soil samples done on Dischinger Farm property. Poggemeyer is ready with the agreement for the former Hunt property parking lot. We need to review and decide as soon as possible if we are going forward with the project. We need to ask Solicitor Mulligan what would need done to put the property up for sale/bid. Dean will ask Mark if we can contract with the High School to salt their parking lot. Clarification is needed on how the lights at the ball diamond are used and billed for soccer games. Zach has reached out to Poggemeyer on the street paving project and avoiding the Memorial Day parade. Dog park is still on hold at this time. Hanneman annexation is still on hold at the county level. Committee will talk to Dean about specifications for the town hall roof project. **Council: Matt added that he would like Doug Smith from IAP to come to the next committee meeting. Mark is working on an agreement on salting the school parking lot. Hower did not want to discuss the Hunt property parking lot again and felt that it has gone on long enough and that we should put it to a vote. Hower moved and Jackson seconded to approve the Hunt property parking lot project. Motion failed with 2 yeas and 4 nays. Floro, Claar, Krumnow and Drill cast the nay votes.**

Economic Development

Nothing to report.

Security

Jim reported that they forwarded a letter to Solicitor Mulligan for ODOT signage to review. They are looking for another part-time officer. Still waiting on the remainder of the vests to come in. The police department is very happy with the body cams so far. Two Villages is working on a program on Human Trafficking Awareness.

Personnel

Nothing to report.

Streets

Zach reported that Dean was approached by Woodmore in regard to salting the school parking lot. This will be discussed with Solicitor Mulligan.

Old/New Business

Rick asked if he should send in the RLF grant application to the OCIC. Council and Rick should submit the grant application as he had planned.

Audience Participation

Nothing to report.

Adjournment

At 8:09 p.m. with no further business Hower moved and Jackson seconded to adjourn.

Mayor Matt Damschroder

Sheri Hayes, Fiscal Officer