

**Agenda  
Elmore Village Council  
Monday, December 27, 2017**

**Pledge**

**Roll Call**

**Approval of Minutes – November 27, 2017 – December 11<sup>th</sup> meeting was cancelled due to lack of a quorum**

**Solicitor Mulligan**

**11-17—Waive the residency requirements for the current Village Administrator, Village Fiscal Officer, and Village Chief of Police. 3<sup>rd</sup> Reading**

**12-17—Approving the recodification, editing and inclusion of certain ordinances As parts of the various component codes of the codified ordinances of Elmore, Ohio. 2<sup>nd</sup> Reading**

**13-17—Establishing temporary appropriations for January 1, 2018**

**Mayor Damschroder**

**Authorization to Pay Bills**

**Fiscal Officer**

**Village Administrator**

**Committee Reports**

**Finance**

**Planning & Environment**

**Economic Development**

**Security**

**Personnel**

**Streets**

**Old/New Business**

**Audience Participation**

**Adjournment**

## RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, November 27, 2017.

Council members: Rick Claar, Zach Floro, Dave Hower and Ben Drill were present. Tom Jackson and Tom Deitemyer were excused.

Officers: Solicitor Mark Mulligan, Village Administrator Dean Ridner and Fiscal Officer Sheri Hayes were present.

**The Minutes of the November 13, 2017** meeting were approved.

### Solicitor Mulligan

11-17—Waive the residency requirements for the current Village Administrator, Village Fiscal Officer, and Village Chief of Police. 2<sup>nd</sup> Reading

12-17—Approving the recodification, editing and inclusion of certain ordinances as parts of the various component codes of the codified ordinances of Elmore, Ohio. 1<sup>st</sup> Reading

### Mayor Damschroder

Correspondence Included: Matt gave an update on the Portage River Water Trail meeting and the proposal for State funding. TMACOG annual membership renewal request at \$397. **Claar moved and Floro seconded to pay the annual dues. Motion passed by a unanimous roll call vote.** Joyful Connections letter asking for support. **Hower moved and Floro seconded to make a donation of \$100. Motion passed by a unanimous roll call vote.** Action Angels In Home Care is hosting an Open House on December 13<sup>th</sup>. Matt reminded everyone about Kaminsky and Associates Annual Holiday Open House on December 7<sup>th</sup> if anyone is interested in attending. Matt gave an update on the meeting with ODOT on the bridge.

### Fiscal Officer

Sheri asked for acceptance of her tax and financial reports. Hower moved and Drill seconded to accept the reports. Motion passed by a unanimous roll call vote. Sheri had one-line item transfer to add to the minutes that the BOPA approved on 11-15-17. The transfer was \$20,000 to: Sewer Contractual (5201-541-399-0000) from: Sewer Capital (5201-541-590-0000). Hower moved and Claar seconded to approve the transfer. Motion passed by a unanimous roll call vote. Sheri received a request from the Ohio Historical Canoe Route Association for the overnight use of Riverbend Park in March of 2018 for 3 days. This is contingent on the rain and the river water level. It could be for 5 to 15 people. **Floro moved and Claar seconded to allow the request. Motion passed by a unanimous roll call vote.** Sheri reported that we had received a refund check from Medical Mutual for \$14,462.

### Village Administrator

Dean reported that an email was received on the maintenance on the small bucket truck. As of right now the repairs are at \$4300 and there are still some costs that are not included in this total. An additional \$3935 to replace the damaged bullgear. Do we want to put a cap on the repairs? Claar moved and Hower seconded to cap the repairs at \$12,000. Motion passed by a unanimous roll call vote. Dean has received the information on the winter road salt.

### Authorization to pay the bills

Hower moved and Floro seconded to pay the bills. Motion passed by a unanimous roll call vote.

### Finance

Hower reported that they discussed temporary appropriations and the budget for 2018.

**Planning and Environment**

Zach reported that Sheri received a call from Rios about a free Ping Pong Table to donate to the Community Center. They discussed Dischinger Farm. Chief Harrison and Rick discussed the need for 1 handicap van accessible spot at each parking lot. **Council: Claar moved and Hower seconded to add 1 van accessible handicap spot to each parking lot with signage. Motion passed by a unanimous roll call vote.** Solicitor Mulligan conducted a review of the site plan. Mayor Damschroder stated that Dollar General found a sewer line without an easement. Steve may have located a 20' easement near the line. Dollar General will be asking for a parking variance to be knocked down to 34 parking spots. Further action could require the help of Doug Nusser or Virginia Park. Rick brought up the thought of moving forward and begin to plan for the former BOPA entities. We have considered speaking with other municipalities that have gone through the same situation.

**Economic Development**

Rick reported that he was writing an article for the North Coast Business Journal and that he was highlighting the six new businesses that had either opened already in 2017 or would be opening by December 31.

**Security**

Ben reported that Chief Harrison spoke with Bruce at Mastermind. They discussed designating the area on 51 between Rice and the river as a business district so that the speed limit can be changed. They discussed the post office parking lot.

**Personnel**

Dave reported that they discussed the new employee handbook. They also discussed that Kathy Scarano will be retiring on December 15<sup>th</sup>. **Council: At 7:55 p.m. Hower moved and Claar seconded to go into executive session to discuss Personnel Compensation. Motion passed by a unanimous roll call vote. At 8:16 p.m. Hower moved and Claar seconded to return to regular session. Motion passed by a unanimous roll call vote.**

**Streets**

Zach reported that they are still investigating the parking situation on Toledo Street. Doug Nusser was contacted and has been made aware of the Memorial Day Parade. He is in the process of contacting the Shelly Company to make the necessary arrangements.

**Old/New Business**

Hower asked about the resident offer that we received to put the Christmas manger scene on their property. Matt said that he has had several offers. Hower moved and Floro seconded to allow the move of the manger scene to private property. Motion passed by a unanimous roll call vote. Discussion was held on changing the next regular meeting date and time. Hower moved and Drill seconded to move the next meeting to Wednesday, December 27<sup>th</sup> at 4 p.m. Motion passed by a unanimous roll call vote.

**Audience Participation**

Carol reported that the township has some signs coming in if Dean wanted to come and take a look at them. The library and the Credit Union are getting together for Santa.

**Adjournment**

At 8:40 p.m. with no further business Drill moved and Claar seconded to adjourn.

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Mayor Matt Damschroder

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Sheri Hayes, Fiscal Officer