

**Agenda  
Elmore Village Council  
Monday, November 13, 2017**

**Pledge**

**Roll Call**

**Approval of Minutes – October 23, 2017 and November 2, 2017**

**Solicitor Mulligan**

**Mayor Damschroder**

**Authorization to Pay Bills**

**Fiscal Officer**

**Chief Harrison**

**Acting Superintendent Holland**

**Old/New Business**

**Audience Participation**

**Adjournment**

## RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, October 23, 2017.

Council members: Rick Claar, Tom Deitemyer, Zach Floro, Dave Hower, Tom Jackson and Ben Drill were present.

Officers: Solicitor Mulligan and Fiscal Officer Sheri Hayes were present.

**The Minutes of the October 9, 2017** meeting were approved.

### Solicitor Mulligan

10-17—amending the zoning code to provide for a site plan review procedure.

**Deitemyer moved and Hower seconded to table ordinance 10-17 until further review. Motion passed by a unanimous roll call vote.**

### Mayor Damschroder

Matt asked to go into executive session. **At 7:05 p.m. Hower moved and Deitemyer seconded to go into executive session to discuss employee hiring negotiations. Motion passed by a unanimous roll call vote. At 7:59 p.m. Hower moved and Jackson seconded to return to regular session. Motion passed by a unanimous roll call vote.**

Correspondence Included: Matt received a letter from Wittkamp Insurance introducing their company. The Church of God is accepting donations for their Annual Community Thanksgiving Dinner. Deitemyer moved and Jackson seconded to donate \$100. Motion passed by a unanimous roll call vote. Ohio Secretary of State Jon Husted letter encouraging our help to ensure Ohioans have the information on the 2017 State Issues and also for future election updates. Nutrient Bus Tour on November 14<sup>th</sup>. Ohio UST will be at the Ohio Municipal League Conference with information on Abandoned Gas Station Cleanup Grants. 2020 Census Information. Genoa Bank will be holding a Grand Opening Ribbon Cutting of their new Port Clinton/Catawba Branch on October 20<sup>th</sup>. OCIC 2017 Annual Meeting & Holiday Reception on November 8<sup>th</sup>. Matt gave an update on the meetings and events that he attended.

### Fiscal Officer

Sheri asked for acceptance of her tax and financial reports. Hower moved and Claar seconded to accept the reports. Motion passed by a unanimous roll call vote. Update on Rita. Sheri had one-line item transfer of \$2400 to: Council Contractual (1000-715-399-0000) from: Council Salaries (1000-715-111-0000). Jackson moved and Floro seconded to approve the transfer. Motion passed by a unanimous roll call vote. Sheri and Hower wanted to dissolve the Tax Commissioner position effective October 29, 2017 due to taxes being turned over to the Regional Income Tax Authority (R.I.T.A.). Any further tax duties required will be part of the Fiscal Office. Hower moved and Deitemyer seconded to dissolve the tax commissioner effective October 29, 2017 and add any further duties to the Fiscal Office. Motion passed by a unanimous roll call vote.

### Authorization to pay the bills

Hower moved and Jackson seconded to pay the bills. Motion passed by a unanimous roll call vote.

### Finance

Hower reported that they discussed the finances of the Village. The decision was made to review the finance report by performing a line by line review at the next meeting. **Council: Matt added that he would like council to consider paying out extra vacation for Steve since it has been hard for him to use his vacation due to the current circumstances. Claar moved and Jackson seconded to pay out up to 2 weeks of additional vacation for Steve for 2017 only. Motion passed by a unanimous roll call vote. Jim Krumnow asked if we still needed June to attend the November committee meeting to answer questions on her report. It was noted that she could not make the meeting but did answer the question that was asked of her.**

**Planning and Environment**

Deitemyer reported that Rick brought up the post office parking lot and would like to redesign the exit/entrance due to safety concerns. **Council: Deitemyer moved and Hower seconded to reverse the flow of the entrance/exit at the post office parking lot. Motion passed by a unanimous roll call vote.** The CDBG was discussed. Ben has reformatted the questionnaire “Good Start” future recommendations. We will proceed with mailing out a questionnaire. Zach had some issues with the website. **Council: Zach will be doing the updates to the “Elmore, Ohio” Facebook page. Deitemyer had some questions on Dischinger Farm. After some discussion Hower moved and Jackson seconded to rebid the Dischinger Farm Lease for 2018.**

**Economic Development**

Nothing to report.

**Security**

Ben reported that Chief Harrison was approached by some residents inquiring if the village could place a traffic mirror at the corner of Rice and Clinton Street. No action was taken. The speed limit sign on Dischinger Road was discussed. Chief Harrison would like to change the speed limit from 35 mph to 25 mph. Harrison also inquired if the address on Dischinger could be changed to an Ames Street address. No action was taken. Discussion was also held on the issue at State and Huron Street. Chief Harrison noted that they have given some citations and letters have been mailed to residents of the retirement village reminding them there is a stop sign there. Steve will paint a large stop bar on the pavement at the stop sign location to help make it more visible.

**Personnel**

Nothing to report. **Council: Tom Jackson added that he will get the personnel handbook out.**

**Streets**

Zach reported that they discussed investigating residents parking along Toledo Street. They will take a look and considering residents and their parking options. Zach will be contacting Doug Nusser to plan our street project around Memorial Day.

**Old/New Business**

Zach had received some concerns on the charges added when paying your utility bill online with a credit card. Ben reported that the BOPA is not going to help with the cost of the calendars. Hower wished “Good Luck” to all candidates.

**Audience Participation**

Dennis thanked Matt and Jeff for acknowledging his daughter. It meant a lot to her. Carol reported that they received a new red and black ambulance. Deitemyer noted that he seen a dump truck also. Carol reported that they received that in February. Jim Krumnow asked if they wanted to note the time and date for Trick or Treat. It will be October 31<sup>st</sup> from 6 to 8 p.m. He also asked where the red ribbons were for the Christmas Wreaths. We will have Steve look into the ribbons.

**Adjournment**

At 8:50 p.m. with no further business Hower moved and Jackson seconded to adjourn.

---

Mayor Matt Damschroder

---

Sheri Hayes, Fiscal Officer

**RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE**

Mayor Matt Damschroder called the special meeting of the Elmore Village Council to order in the Village Council Room at 5:00 p.m. on Thursday, November 2, 2017.

Council members: Rick Claar, Zach Floro, Dave Hower, Tom Jackson and Ben Drill were present. Tom Deitemyer was excused.

Officers: Solicitor Mulligan and Fiscal Officer Sheri Hayes were present.

**Mayor Damschroder**

Matt reported that he appointed Dean Ridner as the new Village Administrator and would like council to approve his appointment. Jackson moved and Claar seconded to approve Matt's appointment of Dean Ridner as the new Village Administrator with a start date of November 27<sup>th</sup> and annual salary of \$67080. Motion passed with 4 yeas and 1 nay. Hower cast the nay vote. Matt will get copies of the written agreed upon job offer out to council.

**Chief Harrison**

Jeff asked council to approve hiring 2 part-time officers. Kayleb Stuff at \$13.65 and Matthew Nicely at \$14.65. Jackson moved and Drill seconded to approve Caleb and Matthew as stated. Motion passed by a unanimous roll call vote.

**Audience Participation**

Nothing to report.

**Adjournment**

At 5:05 p.m. with no further business Jackson moved and Hower seconded to adjourn.

---

Mayor Matt Damschroder

---

Sheri Hayes, Fiscal Officer