

**Agenda**  
**Elmore Village Council**  
**Monday, September 11, 2017**

**Pledge**

**Roll Call**

**Prayer**

**Approval of Minutes – August 28, 2017**

**Solicitor Mulligan**

R4-17—accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. 2<sup>nd</sup> Reading

R5-17—adopting the federally approved Ottawa County Multijurisdictional Natural Hazard Mitigation Plan. 1<sup>st</sup> Reading

09-17—amending ordinance 34-08 and amending the personnel policies and procedures manual for unused sick leave upon retirement for the Village of Elmore, Ottawa County, Ohio. 2<sup>nd</sup> Reading

**Mayor Damschroder**

**Authorization to Pay Bills**

**Fiscal Officer**

**Chief Harrison**

**Acting Superintendent Holland**

**Old/New Business**

**Audience Participation**

Trevor Johnson-Ottawa County Prosecutors Office (Dart Program)

**Adjournment**

## RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, August 28, 2017.

Council members: Rick Claar, Tom Deitemyer, Zach Floro, Tom Jackson, Dave Hower and Ben Drill were present.

Officers: Solicitor Mulligan, Chief Harrison, Acting Superintendent Holland and Fiscal Officer Sheri Hayes were present.

Deitemyer gave a word of prayer.

**The Minutes of the August 14, 2017** meeting were approved.

### **Solicitor Mulligan**

R4-17—accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. 1<sup>st</sup> Reading

09-17—amending ordinance 34-08 and amending the personnel policies and procedures manual for unused sick leave upon retirement for the Village of Elmore, Ottawa County, Ohio. 1<sup>st</sup> Reading

### **Mayor Damschroder**

Matt received a request for an Indigent Disposition donation. After some discussion Solicitor Mulligan suggested we approve a donation amount due to timing restraints. Hower moved and Jackson seconded that we approve up to \$500. Motion passed by a unanimous roll call vote. Carol reported that the township had a plot donated back so they may be able to help. The library will be holding a public meeting on September 12<sup>th</sup> to present some ideas and gather input for possibly adding a small reading/meeting room to the library. ODOT letter informing us that the North Coast Inland Trail – Genoa to Elmore project has been selected for funding in the Transportation Alternative Program. Ottawa County is holding an informational meeting regarding the floodplain for the county on September 20<sup>th</sup>. One of the current representatives on the Ottawa County Tax Incentive Review Council is leaving and they are in need of a replacement. Schedels is holding a Hidden Garden Party on September 10<sup>th</sup>.

### **Fiscal Officer**

Sheri asked for acceptance of her tax and financial reports. Hower moved and Jackson seconded to accept the reports. Motion passed by a unanimous roll call vote. Sheri had one line item transfer that was previously approved by finance on 8/23/17 that needed added to minutes. \$135 to: Council Social Security (1000-715-212-0000) from: Council Supplies & Materials (1000-715-490-0000). Hower moved and Deitemyer seconded to approve the transfer. Motion passed by a unanimous roll call vote.

### **Authorization to pay the bills**

Hower moved and Jackson seconded to pay the bills. Motion passed by a unanimous roll call vote.

### **Finance**

Nothing to report.

### **Planning and Environment**

Rick reported that they discussed some concerns that he had received from a local resident for a Shade Sail to cover the dinosaur bones in Ory Park. Holland said that he could possibly move the bones. Tree branches were also hanging over sidewalks. Steve reported that they are currently getting trimmed when time allows. They also wanted to know what could be done about stray cats and if they can be licensed. Chief Harrison said that there is nothing that can be done about cats. The Committee discussed a letter that was received from the post office

outlining all their regulations pertaining to mail boxes in town. We do have some authority to remove mail boxes. They discussed some of the budget issues. They went over bids for the town hall roof and recommended they put together a uniform bid package and rebid the project.

### **Economic Development**

Nothing to report.

### **Security**

Ben reported that Chief Harrison informed them that Officer Andrew is in the process of completing his training and will be ready for full time status. **Council: Chief Harrison reported that Officer Andrew Cashmere has completed all requirements needed and he would like council to approve moving him to full time status at \$16 an hour, \$17 after 6 months with a full time effective date of September 4<sup>th</sup>. Drill moved and Jackson seconded to move Officer Cashmere as stated. Motion passed by a unanimous roll call vote.** The committee also reported that Chief Harrison is working on hiring another part time officer and then he will be fully staffed. Harrison reported that the village had received a letter on March 24, 2016 about the upcoming sign project and we never responded back to them. He will be meeting with ODOT to discuss which signs will need to be fixed.

### **Personnel**

Jackson reported that they are working on the personnel handbook. They have held interviews for the serviceman position. **Council: Holland reported that he would like to hire Phil Brugger to fill the position at \$16 an hour. He has to give a 2 week notice so he will begin on September 11<sup>th</sup>. Claar moved and Jackson seconded to hire Phil at \$16. Motion passed by a unanimous roll call vote.**

### **Streets**

Nothing to report. **Council: Jackson would like council to look into sewer replacement on Toledo Street. It is a very old sewer and needs to be replaced. After some discussion and to allow time to look into possible funding Hower moved and Jackson seconded to wait until spring 2018 for Toledo Street. Motion passed by a unanimous roll call vote.**

### **Old/New Business**

Jackson reported that school starts tomorrow.

### **Audience Participation**

Carol reported that the Landmark has the middle of September marked for the Elmore demolition. Jim Krumnow asked if the fireworks were ready to go. Matt reported that they are ready to go. Zimmerman's from Wine Flight were present and told council that they really appreciated everyone's help getting them started.

### **Adjournment**

At 7:36 p.m. with no further business Jackson moved and Claar seconded to adjourn.

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Mayor Matt Damschroder

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Sheri Hayes, Fiscal Officer