

**Agenda
Elmore Village Council
Monday, July 10, 2017**

Pledge

Roll Call

Prayer

Approval of Minutes – June 26, 2017

Solicitor Mulligan

07-17 — Amending permanent appropriations for January 1, 2017 through December 31, 2017 for current expenses and other expenditures of the Village of Elmore, Ottawa County, State of Ohio, during the fiscal year ending December 31, 2017 and declaring an emergency. 3rd. Reading

R2-17 — Declaring it necessary to levy a tax in excess of the ten mill limitation. 1st Reading (General Fund Operating Expenses)

Mayor Damschroder

Authorization to Pay Bills

Fiscal Officer

Chief Harrison

Superintendent Stoiber

Old/New Business

Audience Participation

Adjournment

RECORD OF PROCEEDINGS—THE VILLAGE OF ELMORE

Mayor Matt Damschroder called the regular meeting of the Elmore Village Council to order in the Village Council Room at 7:00 p.m. on Monday, June 26, 2017.

Council members: Rick Claar, Tom Deitemyer, Zach Floro, Tom Jackson, Dave Hower and Andrea O'Reilly were present.

Officers: Solicitor Mulligan and Fiscal Officer Sheri Hayes were present.

Deitemyer gave a word of prayer.

The Minutes of the June 12, 2017 meeting were approved.

Solicitor Mulligan

07-17 — Amending permanent appropriations for January 1, 2017 through December 31, 2017 for current expenses and other expenditures of the Village of Elmore, Ottawa County, State of Ohio, during the fiscal year ending December 31, 2017. 2nd Reading

Matt added that the BOPA voted to pay an additional payment on debt this year and also for the next two years.

Mayor Damschroder

Matt asked for a motion to go into executive session. At 7:04 p.m. Claar moved and Jackson seconded to go into executive session to discuss hiring of personnel. Motion passed by a unanimous roll call vote. At 7:26 p.m. Hower moved and Jackson seconded to return to regular session. Motion passed by a unanimous roll call vote.

Correspondence Included: Annual report from Ottawa County. Woodmore 50th Anniversary advertising special with The Press. TMACOG's Summer Caucuses and Forum with State Lawmakers on August 2nd. Matt will be attending. If anyone else is interested in attending they have until July 26th to RSVP. The "Experience Ottawa County" will be held on August 17th. They are asking for sponsorship. Mike Bar from Commodore Perry looked over the Dischinger paintings for the bank. The grant opening is scheduled for August 28th. Wine Flight is open and Pills and Packages will be closing. The meeting on the parking lot with Doug Nusser was cancelled and has not been rescheduled yet. The Woodmore Youth Organization is asking for their annual donation. This will go back to committees for further review. The Genoa Masons Lodge #433 would like the masonry items out of the Community Center. There were no objections except that no paintings will go with the donated items.

Fiscal Officer

Sheri asked for acceptance of her tax and financial reports. Hower moved and Jackson seconded to accept the reports. Motion passed by a unanimous roll call vote. There was one line item transfer from 6/22/17 approved of \$2500 to: Police OPERS (1000-110-211-0000) from: Contingencies (1000-930-930-0000). Jackson moved and O'Reilly seconded to approve the transfer. Motion passed by a unanimous roll call vote.

Authorization to pay the bills

O'Reilly moved and Hower seconded to pay the bills. Motion passed by a unanimous roll call vote.

Finance

Hower reported that they had approved paying the bills from the last meeting on 6/13/17. Hower moved and Claar seconded that bills were approved to be paid on 6/13/17. Motion passed by a unanimous roll call vote. They reviewed the policy of paying out the vacation/sick payment upon an individual separating from the Village.

Deitemyer moved and Hower seconded for a new policy to pay the employee all monies owed in one check upon leaving the Village. Motion passed by a unanimous roll call vote. A review was completed of the Community Center lease payment for an individual living outside the Village. A recommendation was made to raise this amount to \$100. **Jackson moved and Deitemyer seconded to change the outside usage to \$100.**

Motion passed by a unanimous roll call vote. The committee recommends paying Dean and George the remainder of their vacation. **Hower moved and Jackson seconded paying Dean and George the remainder of their vacation. Motion passed by a unanimous roll call vote.**

Planning and Environment

Deitemyer reported that they discussed a possible dog park, reopening discussion on Marijuana growing, processing or retails. The gas company will be putting in new sidewalks at the Sohio location. Poggemeyer has been asked for an estimate on the parking lot. Buck is getting quotes on the roof for the town hall. Discussion was held selling the Sohio property. Council: Rick reported that OCIC will be at the next meeting and would like to invite local businesses.

Economic Development

Rick reported that he thought council should consider continuing to search for residential property to help add both additional population and greater income tax receipts. Zach said that we should consider raising the rent on the Dischinger Farm. Members in attendance told Rick to complete the O.S.S. allotment paperwork for bleachers. Matt reported to the committee that Wine Flight would have a soft opening to help get ready for their grand opening and also that he had received the check from Modern Woodsmen for \$500 to be used to purchase flowers. Deitemyer asked for recommendations to welcome new businesses to Elmore. Explore Elmore may be helping form a business association.

Security

Jackson reported that Chief Harrison sold the cruiser for \$1525 and the new cruiser is great. He had a savings of over \$2000 over the last cruiser. Sheri added that Cody has met his one year probation and is up for a \$1.00 increase. Claar moved and Hower seconded to give Cody the \$1.00 increase. Motion passed by a unanimous roll call vote.

Personnel

Hower reported that Jeff would like to promote Tipton to Sergeant and give him a .75 increase retro to 6/12/17. Jackson moved and Claar seconded to promote Tipton and give him the .75 increase retro to 6/12/17. Motion passed by a unanimous roll call vote. The committee also recommends approving four full-time officers and 4 part-time officers. Hower moved and Jackson seconded to approve the four full-time and four part-time officers. Motion passed by a unanimous roll call vote. Jeff recommended moving Cody from a 32 hour to a 40 hour full-time position. Jackson moved and Floro seconded to move Cody to 40 hours. Motion passed by a unanimous roll call vote. Superintendent Stoiber requested authorization to hire a full time person. Discussion was held on the position of Village Administrator. The mayor recommended getting an approved job description for the Village Administrator position. He would like to have the person work with Buck as soon as possible to learn the village. Rick and Dave will work on the job description. The committee will meet on June 27th at 6:00 p.m. to continue work on the Personnel Handbook. Jim Krumnow stated that members of council need to be more available and attend more public events. Council: Andrea added that she will be leaving at the end of July and moving to Woodville.

Streets

Zach reported that they just finished up the process of finding competitive bids for both Toledo and Fourth Street. Poggemeyer is being contacted in regard to the estimate being high. Rick asked about taking the grindings from the streets and utilizing them to serve another purpose or service. They discussed trying to time up the Columbia Gas project to avoid cold patches. The bug sprayer is ready to go.

Old/New Business

Deitemyer asked about the zoning regulations on food trucks. Matt had a concern on the semi parking in the Sohio property. He would like the street committee or security to look into our policy on this or if we need to put a policy in place. Hower asked about the status of our website. Rick gave an update and Matt will call Glenn to get a

deadline. Rick said that we may need a special meeting to approve the parking lot layout. Matt will get with Buck and have him set up another meeting with Doug Nusser.

Audience Participation

Ben reported that they approved a \$250,000 debt payment for 2017, 2018 and 2019.

Adjournment

At 8:58 p.m. with no further business Jackson moved and Hower seconded to adjourn.

Mayor Matt Damschroder

Sheri Hayes, Fiscal Officer